



Dear SCAT Applicant:

Thank you for your interest in the Greensboro Transit Authority's Specialized Transportation Community Area Transportation Service (SCAT) for persons with disabilities. (*Please be advised that the service area for the SCAT service is the city limits of Greensboro.*)

If you live in Guilford County, and have special transportation needs, you may be eligible for service through Guilford County Transportation. You may contact their office by calling 336-641-4848 for additional information.

To enable me to determine your eligibility for SCAT, please complete the enclosed application explaining how your disability prevents you from riding the Greensboro Transit Authority's regular Fixed Route buses. **You may complete the application form yourself or have it completed by a qualified professional familiar with your disability however; the application MUST be accompanied by a medical certification letter from your physician as it relates to your disability and your functional limitations.** Please be sure to indicate on the second page the name of the person who assisted you in completing the application.

Once you have completed the application, please return it to:

The Greensboro Transit Authority
Attention: Sherria D. High, Transit Services Specialist
P.O. Box 3136
Greensboro, NC 27402-3136

If it is determined that you qualify for SCAT, you will be mailed a certification acceptance packet. **It will be your responsibility to contact the SCAT Customer Service Office to schedule a time to have your SCAT Photo Identification card made.** If you do not qualify for SCAT, a letter will be mailed to you explaining the reason your application was not approved and advising you of procedures to follow if you wish to appeal the decision.

The normal processing time for an application is 21 calendar days. In the event that additional professional verification of your disability is required, you will be notified by mail, and your file will be administratively closed until the requested documents are received. **Therefore it is very important that you provide all required documents with your application.**

If you would need clarification about specific information on the application or need additional information about the SCAT service, please feel free to contact me at 336-373-2166.

Sincerely,

Sherria D. High

Transit Services Specialist

Enclosure: SCAT Application Packet